

RAIDERS NETBALL COMMITTEE

POSITION DESCRIPTIONS



PRESIDENT

Lead the club, in conjunction with the management committee and ensure the delivery of the club's goals and objectives, in accordance with the club rules. Complete all legal and compliance obligations. To support and mentor all committee members in the efficient performance of their roles.

Responsibilities and duties

- In conjunction with the management committee, prioritise the club's goals (consistent with the views of members and the needs of the club) and lead the committee to achieve those goals
- Implement good governance through documented up-to-date constitution, by-laws, policies and procedures, ensuring compliance and legislative obligations are being met
- Schedule, manage and chair committee meetings and AGM, and promptly attend to agreed actions arising from committee meetings
- Liaise and attend meetings with various external organisations such as Mooroondu Sport and Recreation Club, Redlands Netball Association, Redland City Council, Local Counsellor and other individuals and groups as necessary
- Ensure committee members understand their roles and assist them fulfil expectations. Offer development training and monitor performance of committee members, as required
- In conjunction with the Treasurer, provide effective financial management to ensure the future financial stability and growth of the club
- In conjunction with the Vice President, manage the club email inbox, including prioritising emails and responding, when necessary
- In conjunction with the Grants and Sponsors Coordinator, seek new sponsorships and maintain relationships with existing sponsors and ensure sponsors are promoted regularly
- Ensure club events are arranged, such as Meet & Greet Day and End of Year presentation
- Attend and assist at all club events and activities, where possible
- Assist the uniform convenor with the stock management and sales of club uniforms
- Delegate tasks to suitable personnel, as necessary
- Perform other related activities as determined in consultation with the management committee.
- Represent the club in a professional, positive and appropriate manner

NOTE: The President role is an Executive position (Office Bearer)

